

**LAYTONSVILLE HISTORIC DISTRICT COMMISSION
MEETING MINUTES
August 16, 2014**

Roll Call:

A meeting of the Laytonsville Historic District Commission (HDC) was called to order by Chair Sheree Wenger at 7:35 p.m. Commission Members Jill Ruspi, Charles Hendricks, and Lisa Simonetti were present. Member Michele Shortley and alternate Joanne Howes were absent.

Attendance:

Jim Ruspi was present.

Minutes:

The minutes from the meeting of June 16, 2014 were presented and accepted as amended.

Preliminary Statement by Chair:

The preliminary statement was not read.

New Business:

Chair Wenger stated that Brianna Hoffman had worked as an intern during the summer. Her job was photographing and archiving the properties in town and matching them with the property descriptions. The properties involved are the houses that were inventoried by the University of Maryland as well as the commercial properties. The photography and documentation should be wrapped up by August 17, 2014.

Chair Wenger stated that the property located at 21517 Laytonsville Road is in foreclosure and is not being maintained. Chair Wenger stated that a letter is being drafted to go to the law firm that now owns the property. Member Hendricks noted that he would like for the HDC members to have input on these types of letters. Chair Wenger stated that the letter is being sent from the Mayor.

Chair Wenger informed the Commission that recent work down on the Layton House at 7000 Brink Road was in kind replacement of part of the roof, the out building roof, and front porch boards. The work was approved by the Maryland Historic Trust. The owner, Chris Wilkinson, submitted an application as requested but further action by the HDC is unnecessary.

Old Business:

Chair Wenger stated that work is being done on the inside of the Rolling Ridge house.

Adjournment: There being no further business, Member Hendricks made the motion to adjourn the

meeting, which was seconded by Member Ruspi. Motion carried unanimously. The meeting adjourned at 8:50 p.m.

Respectfully submitted by,

Charlene Dillingham

Clerk, Town of Laytonsville